

## Permit for Transient Study Process and Directions

UNC Charlotte accepts a **maximum of 64 hours from two-year institutions**

**No credit below "C"** will be accepted; quality points and GPA do not transfer

**You may not transfer courses that were taken and passed at UNC Charlotte** without an approved Academic Petition.

**College of Liberal Arts Students:** You are not permitted to take courses at another institution in fall or spring, if enrolled full-time at UNC Charlotte, unless the course is not offered at UNC Charlotte.

BEFORE taking a course,  
complete the online  
[Transient Study Petition](#)

Depending on your College, the request will auto-route to:  
Your advisor  
The Department Chair for course(s)  
Your Department Chair  
Your Associate Dean

You will receive an email with the  
decision after all reviews are  
complete.

AFTER completing the course(s)  
and grade(s) are posted...

Have an official electronic transcript sent to [transcripts@uncc.edu](mailto:transcripts@uncc.edu)  
immediately upon completion of the course

OR

Request an official transcript be mailed to:  
*Office of the Registrar*  
9201 University City Boulevard  
Charlotte NC 28223-0001