# Browsing the Schedule of Classes
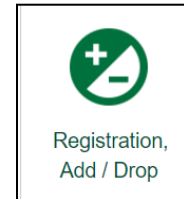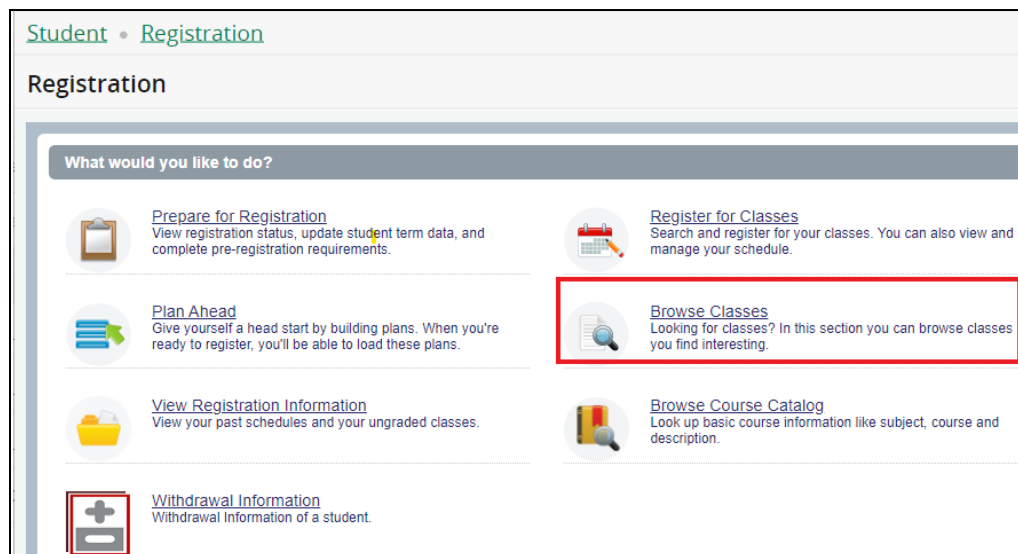
## Log In

From My.Charlotte.edu, Click the '**Registration, Add/Drop'** icon, located under Quick Links.
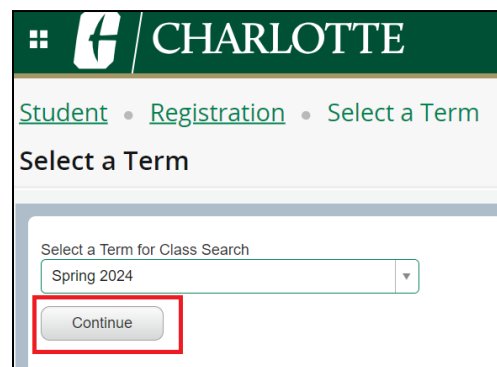


Registration, Add / Drop

## Browse Classes

1. From the Registration landing page, select '**Browse Classes'**



2. Select the **Term** and click '**Continue'**

3. Enter your **Search Criteria.**
    a. You may click **Advanced Search** for additional search criteria options
    b. Some options have a drop-down menu selection



    c. Search criteria options:
        i. **Subject -** You may search for multiple subjects in the same search
        ii. **Course number** (without subject prefix)
        iii. **Level -** Undergraduate or Graduate
        iv. **Open Sections** - Returns open sections only
        v. **Part of Term** - *(Always review the [Academic Calendar](#) for Parts of Term dates)*
            1. All Parts of Term *(default selection)*
            2. Term - Full Term
            3. Term - First Half Term
            4. Term - Mini-Fall *(only for Fall Terms)*
            5. Term - Second Half Term
            6.
    d. **Advanced Search** options
        i. **Subject and Course Number -** Ex: ACCT 3400
        ii. **College**
        iii. **Departments**
        iv. **Course Title**
        v. **Schedule Type -** Lab, lecture, thesis, etc.
        vi. **Attribute Type -** Honors, global science theme, etc.
        vii. **Course Number Range**

<blockquote>

        **viii.**    **Credit Hour Range**

        **ix.**    **Meeting Days** - Days of the week

        **x.**    **Start Time** - Start time for the course

        **xi.**    **End Time** - End time for the course

        **xii.**    **Sessions -** Evening only, weekend only

        **xiii.**    **Departments**

        **xiv.**    **Instructor**
</blockquote>

4. Once you've determined your search criteria, input this criteria and click **'Search'**

    **a.** Course details will be displayed.

    **b.** Each column can be resized to display additional information



    **c.** Clicking on a course title will display a window with information about the section of the selected course.