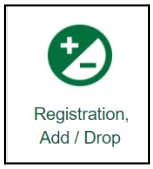
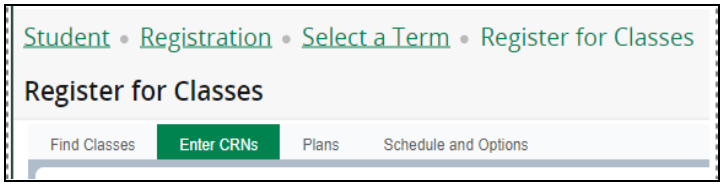
Register by Entering CRN(s)

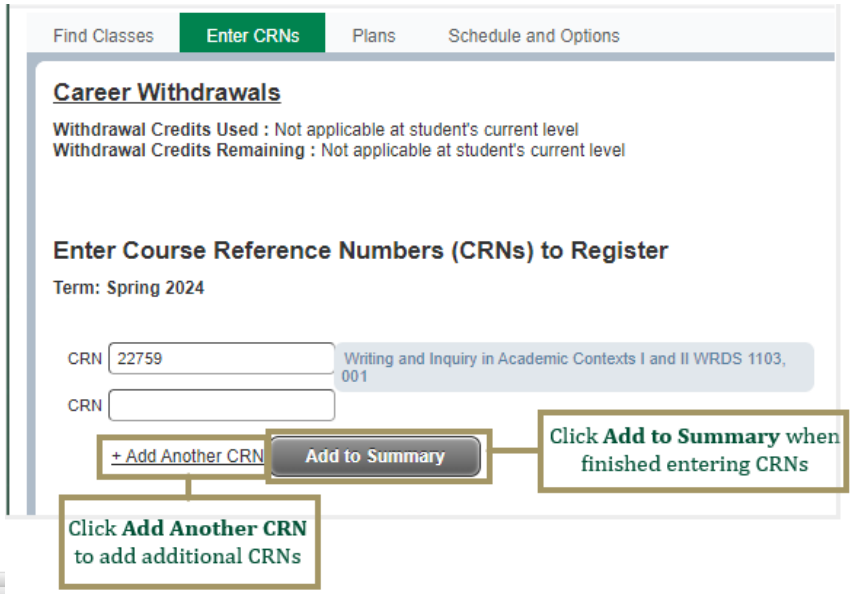
Self Service Banner enables you to register for classes by entering the Course Reference Number, or CRN. Students who have been granted a course permit will register using the CRN.



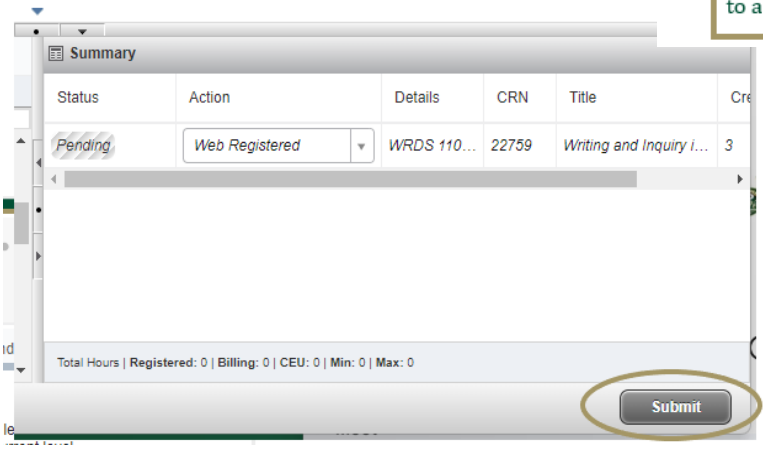
1. From My.Charlotte.edu, in Quick Links, click the '**Registration, Add/Drop'** icon. .
2. Click**Register for Classes** on the Registration Landing Page.
3. Select the **Term,** click **Continue.**
4. Select the **Enter CRNs** tab.



5. In the **CRN box**, enter the CRN
6. Click "**Add to Summary**" when you've entered all desired CRN(s)



7. In the **Summary** pane, select **Submit**.



★ You **must** click **Submit** to complete the registration process.

★ If registration for all courses was successful, each course will say **Registered**.

★ If there are registration errors, you will receive an error message.

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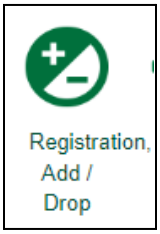
Register by Entering CRN(s)

Self Service Banner enables students to register for classes by entering the Course Reference Number, or CRN. Students who have been granted a course permit will register using the CRN.

Log In

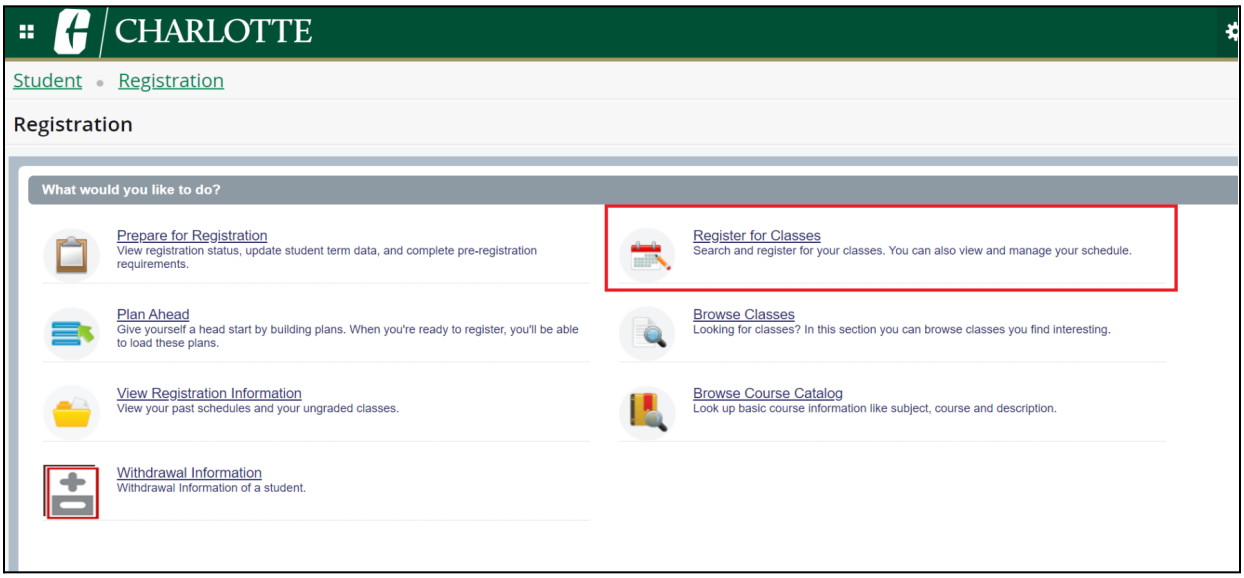


From My.Charlotte.edu

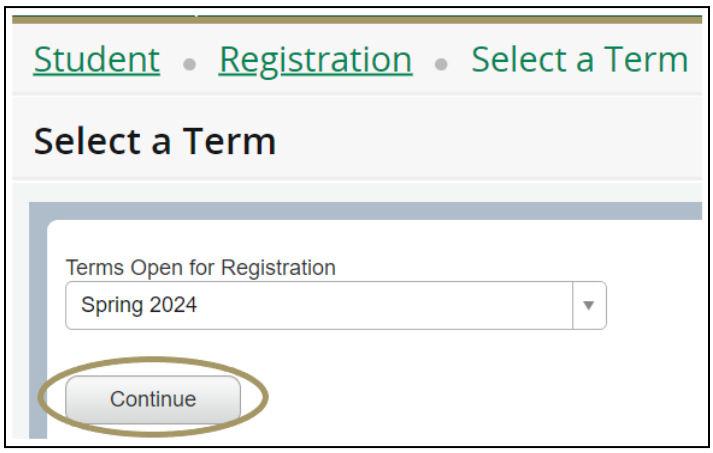
- Click the **Registration, Add/Drop** icon, located under Quick Links

Registering by entering CRN(s)

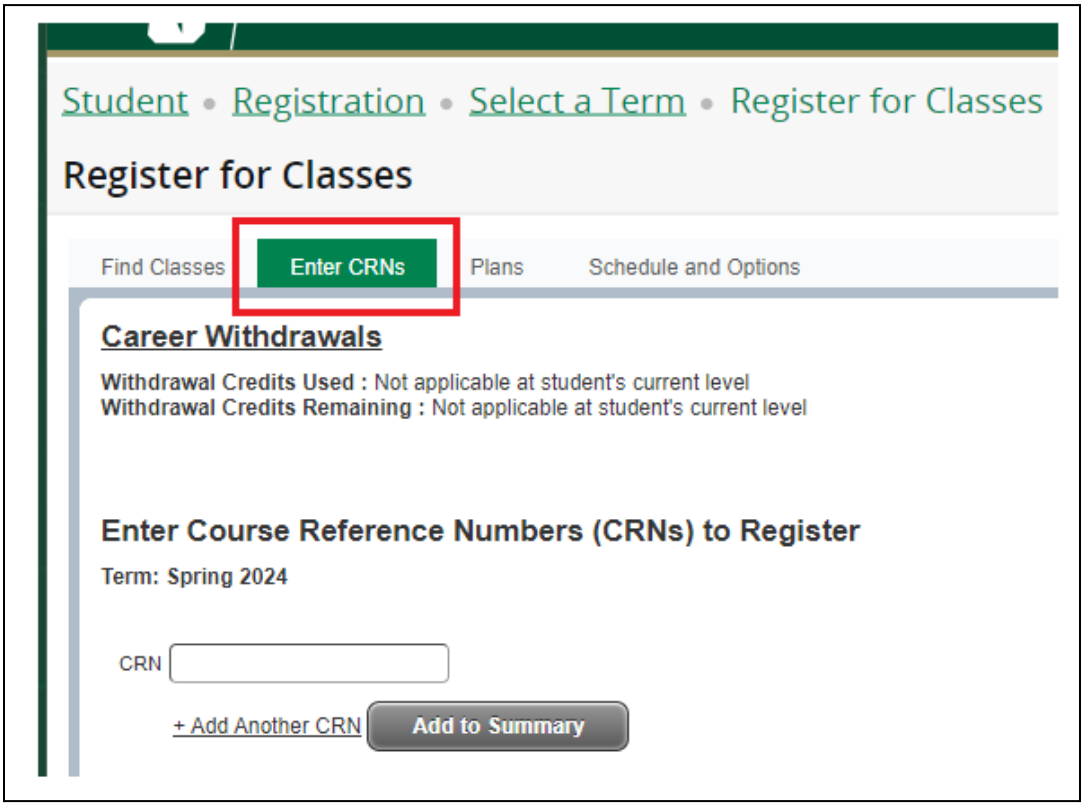
1. Click **Register for Classes** on the Registration Landing Page



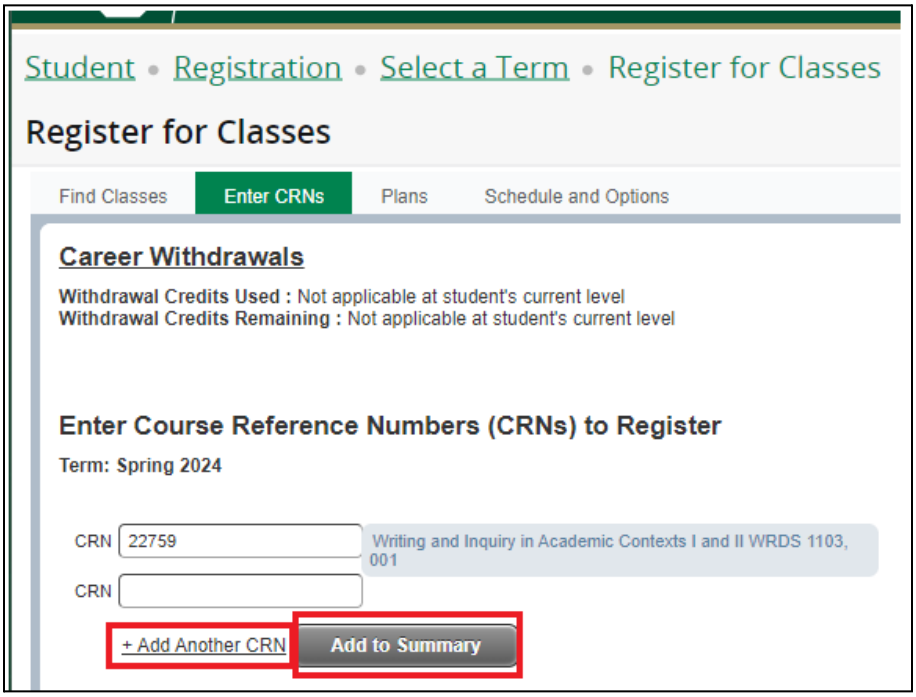
2. From the dropdown menu, **Select the term** for which you want to register for courses, and click 'Continue'



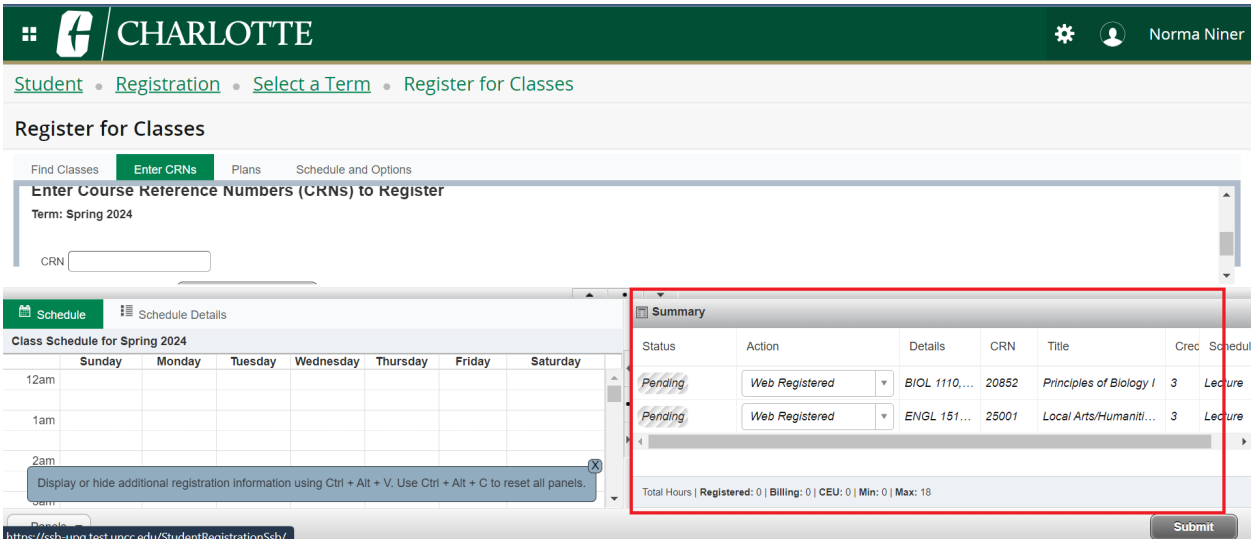
3. **Select** the **Enter CRNs** tab



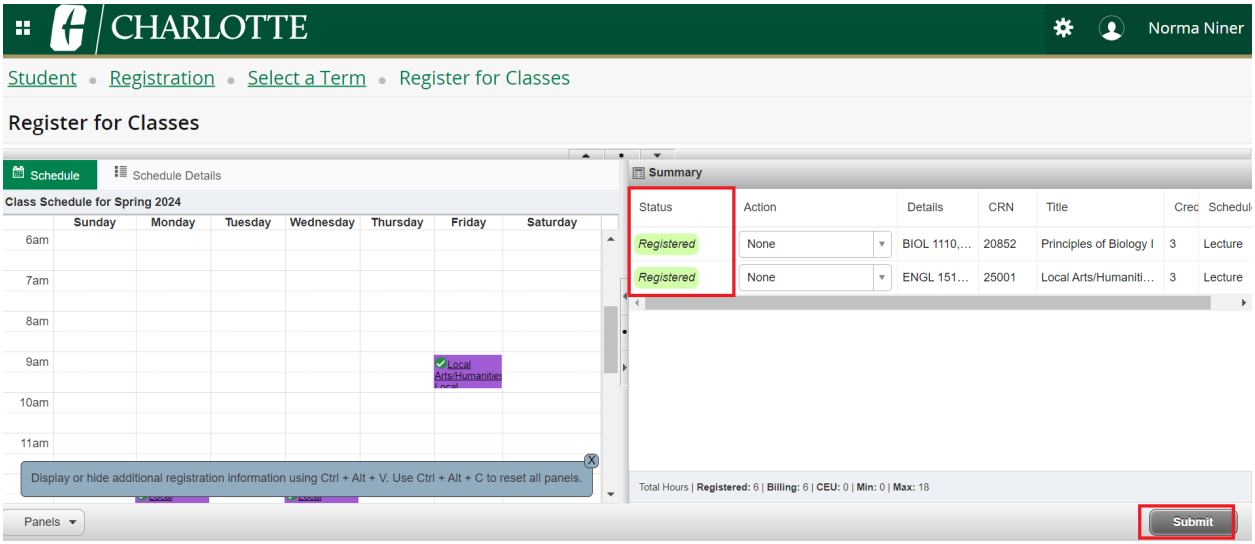
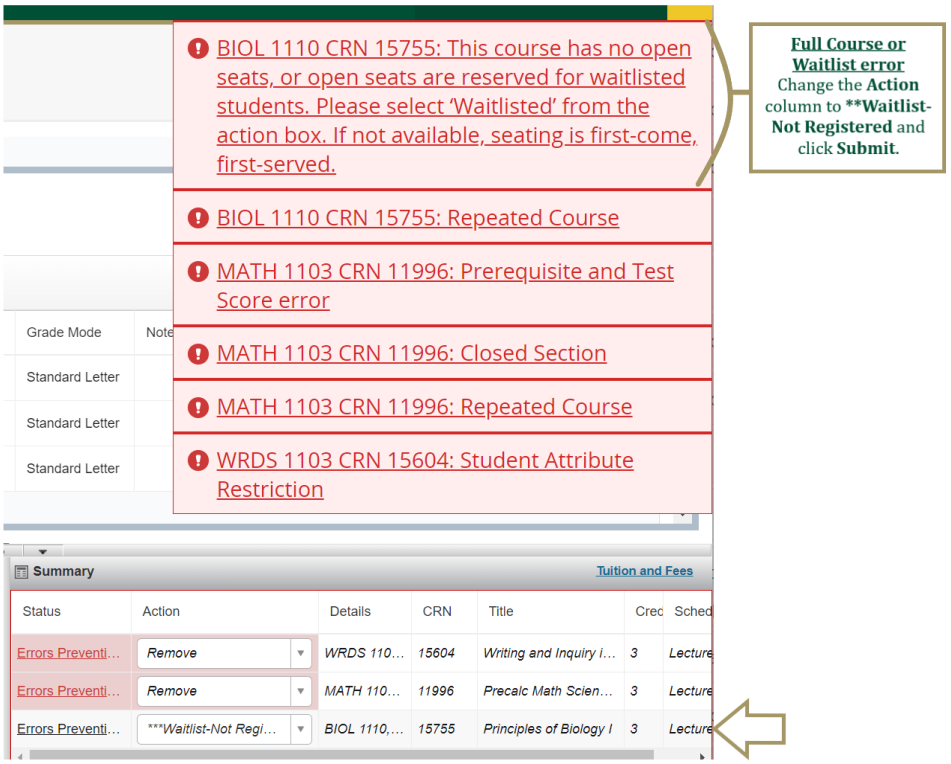
4. In the **CRN box**, enter the appropriate CRN
    a. If you have multiple CRNs to enter, select "+ Add Another CRN" to add courses in group
5. Click "**Add to Summary**" when you've entered all desired CRN(s)



6. The courses you add will show in the **Summary** pane. When you add courses to your registration summary they will have a status of ***Pending***.



7. Once you have entered all CRN(s), select **Submit**.
    a. You **must** click **Submit** to complete the registration process.
    b. If registration for all courses was successful, each course will say **Registered**.



    c. If there are registration errors, you will receive an error message.