

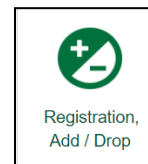
# Registering from a Plan

Self-service Banner enables students to create plans for upcoming terms, which can assist with academic planning, in addition to the registration process. When it's time for a student to register, they may reference their plan(s) that are associated with the term.

## Log In

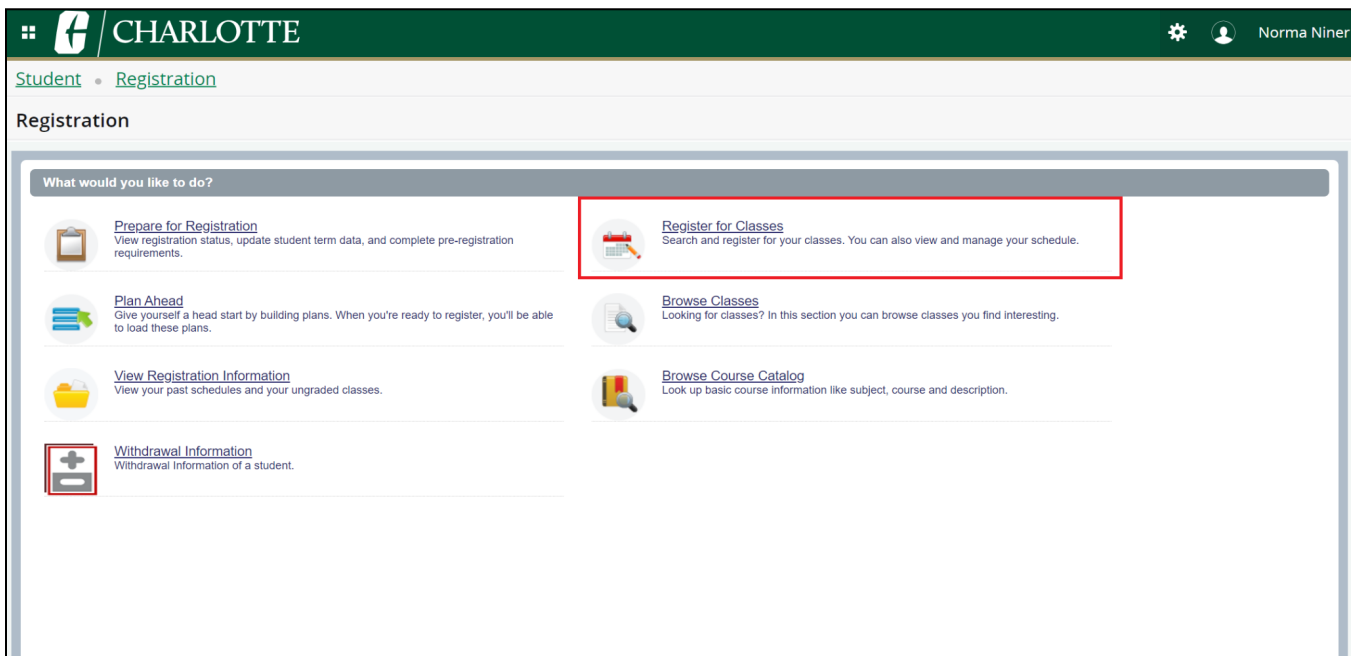
From [My.Charlotte.edu](https://my.charlotte.edu)

- Click the '**Registration, Add/Drop**' icon, located under Quick Links

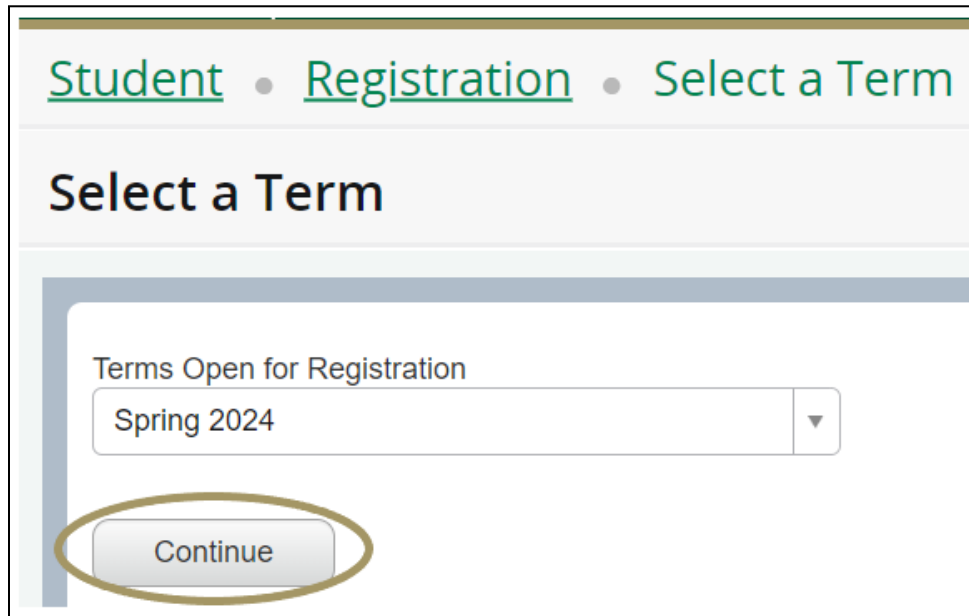


## Registering from a Plan

1. Click '**Register for Classes**' on the Registration Landing Page

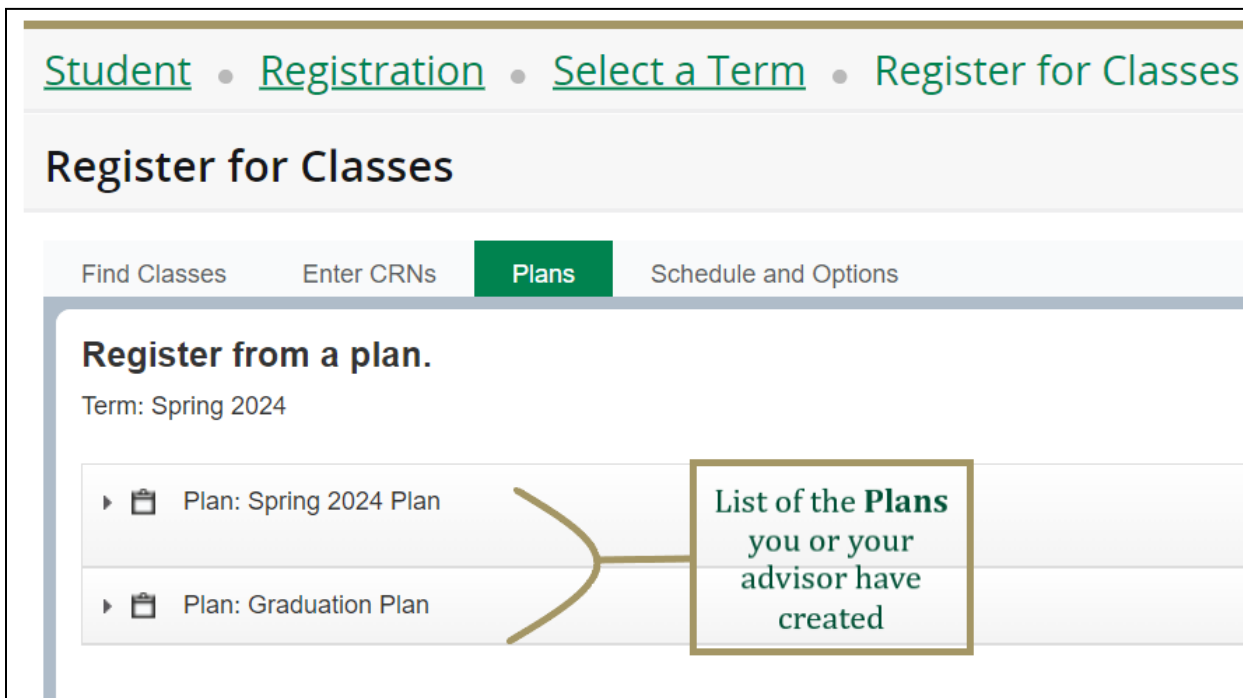
A screenshot of the University of North Carolina Charlotte's Registration Landing Page. The page has a dark green header with the university logo and the name "CHARLOTTE" on the left, and a settings gear, a user profile icon, and the name "Norma Niner" on the right. Below the header, there is a breadcrumb trail "Student > Registration". The main content area is titled "Registration" and features a section "What would you like to do?" with several options. The "Register for Classes" option is highlighted with a red rectangular box. The other options are: "Prepare for Registration" (with a clipboard icon), "Plan Ahead" (with a calendar icon), "View Registration Information" (with a folder icon), and "Withdrawal Information" (with a plus/minus icon). The "Register for Classes" option includes a red and white icon and the text: "Register for Classes. Search and register for your classes. You can also view and manage your schedule."

2. Select a **Term** for which you want to register for courses, and click '**Continue**'



3. Select the **Plans** tab.

- If you or your advisor have created any plans in Self Service Banner or DegreeWorks, they will be displayed on this page. Please note that DegreeWorks plan *cannot* be modified in Self Service Banner. DegreeWorks plans must be Active and Locked in order to see them in Self Service Banner.



4. Select 'View Sections' to view the available sections for the term that was previously selected.

The screenshot displays the 'Register for Classes' interface. At the top, the navigation bar includes 'Student', 'Registration', 'Select a Term', and 'Register for Classes'. The 'Plans' tab is active, showing a table of courses for the Spring 2024 term. The table has columns for Details, CRN, Course Title, Credit Hours, Schedule Type, Instructor, Grade Mode, Note, Course Sections, and Add. The first row, 'MATH 1241 Calculus I', has a 'View Sections' button highlighted with a red box. Below the table, a 'Summary' panel shows 'No registered or pending classes' and a status bar at the bottom indicating 'Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 0'.

Details	CRN	Course Title	Credit Hours	Schedule Type	Instructor	Grade Mode	Note	Course Sections	Add
MATH 1241		Calculus I	3					<a href="#">View Sections</a>	
ARTH 1211		Art History Survey I	3					<a href="#">View Sections</a>	
ITCS 1101		Intro to Computer Concepts	3					<a href="#">View Sections</a>	
ENGL 1502		Global Arts/Humanities: Global Co...	3					<a href="#">View Sections</a>	

Records: 4

Class Schedule for Spring 2024

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							
9am							
10am							
11am							
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							

Summary

No registered or pending classes.

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 0

- When you've found a section, click **Add**. The course will be added to the **Summary** Pane. To continue registering for additional courses on your plan, click Return to Plan.

CHARLOTTE

Student • Registration • Select a Term • Register for Classes

Register for Classes

Find Classes Enter CRNs Plans Schedule and Options

Return to Plan Search Results – 21 Classes Term: Spring 2024 : MATH1241 Search

Subject	Course Number	Section	CRN	Course Title	Credit Hours	Meeting Times	Status	Instructor	Campus	Attribute Type	Linked Sections	Add
MATH	1241	002	20504	Calculus I Lecture	3		35 of 35 seats remain.		Main Ca...	Student Data Mart - Gen Ed		Add
MATH	1241	003	21195	Calculus I Lecture	3		60 of 60 seats remain.		Main Ca...	Student Data Mart - Gen Ed		Add
MATH	1241	004	20505	Calculus I Lecture	3		41 of 41 seats remain.		Main Ca...	Student Data Mart - Gen Ed		Add
MATH	1241	005	20506	Calculus I Lecture	3		80 of 80 seats remain.		Main Ca...	Student Data Mart - Gen Ed		Add
MATH	1241	007	20953	Calculus I Lecture	3		40 of 40 seats remain.		Main Ca...	Student Data Mart - Gen Ed		Add
MATH	1241	008	20508	Calculus I Lecture	3		38 of 38 seats remain.		Main Ca...	Student Data Mart - Gen Ed		Add
MATH	1241	009	20509	Calculus I Lecture	3		40 of 40 seats remain.		Main Ca...	Student Data Mart - Gen Ed		Add
MATH	1241	010	23123	Calculus I Lecture	3		20 of 20 seats remain.		Main Ca...	Student Data Mart - Gen Ed		Add
MATH	1241	011	24567	Calculus I Lecture	3		20 of 20 seats remain.		Main Ca...	Student Data Mart - Gen Ed		Add

Schedule Schedule Details

Class Schedule for Spring 2024

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
5am							
6am							
7am							
8am							
9am							
10am							
11am							
12pm							
1pm							
2pm							

Summary

Status	Action	Details	CRN	Title	Credit H	Schedule Type
Pending	Web Registered	MATH 1241, 002	20504	Calculus I	3	Lecture

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 0

Submit

6. Alternatively, if you selected the specific course sections when creating your plan, you can add all courses on the plan by selecting **Add All**, or add each course individually.

The screenshot displays the registration interface for the University of North Carolina at Charlotte. At the top, the navigation bar includes the university logo and the name "CHARLOTTE". The user is identified as "Norma Niner". The breadcrumb trail shows the path: Student > Registration > Select a Term > Register for Classes.

The main section is titled "Register for Classes" and contains several tabs: "Find Classes", "Enter CRNs", "Plans" (which is active), and "Schedule and Options". Below the tabs, there is a section for "Register from a plan." for the term "Spring 2024".

A dropdown menu shows "Plan: Spring 2024 Plan". To the right, it says "Created by: You (Preferred)" and has an "Add All" button. Below this is a table of course sections:

Details	CRN	Course Title	Credit Hour	Schedule Type	Instructor	Grade Mode	Note	Course Sections	Add
MATH 1241, 002	20504	Calculus I	3	Lecture		Standard Letter		<a href="#">View Sections</a>	<a href="#">Add</a>
ENGL 1502, D01	24989	Global Connections in English...	3	Lecture	Elizabeth Miller (Primary)	Standard Letter		<a href="#">View Sections</a>	<a href="#">Add</a>
ITIS 3135, 051	22466	Web-Based Application Desig...	3	Lecture		Standard Letter		<a href="#">View Sections</a>	<a href="#">Add</a>
ARTH 1211, 001	20867	Art History Survey I	3	Lecture		Standard Letter		<a href="#">View Sections</a>	<a href="#">Add</a>

Records: 4

Below the table is a "Class Schedule for Spring 2024" grid with columns for days of the week (Sunday to Saturday) and rows for times (6am to 1pm). The grid is currently empty. To the right of the grid is a "Summary" panel that says "No registered or pending classes." At the bottom of the summary panel, it shows "Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 18".

7. After you've selected the course(s) and section(s), click Submit to complete the registration process. *Note: The Status indicator will change from 'Pending' to 'Registered'*

Status	Action	Details	CRN	Title	Credit H	Schedule Type	
Registered	None	ENGL 1502, D01	24989	Global Connections in English Stu...	3	Lecture	
Registered	None	ARTH 1211, 001	20867	Art History Survey I	3	Lecture	
Registered	None	MATH 1241, 002	20504	Calculus I	3	Lecture	

Total Hours | Registered: 9 | Billing: 9 | CEU: 0 | Min: 0 | Max: 18

Submit